



INSTITUTE FOR EDUCATION

Recognized by NCTE, Bhubaneswar under Kolhan University,
Chaibasa, Jharkhand

Vill.: Bijay, P.O.: Sini, District: Seraikella-Kharswan, Jharkhand – 833220

Institution Practices Decentralization and Participative Management

The institution follows the academic calendar provided by the higher education department which describes about admission, internal assessment, extracurricular activities, and its analysis etc.

Under the direct supervision of principal all the departments of the institute function. Day to day academic activities of the departments is taken care by the principal and the management.

The principal as a representative of the institute leads its faculty members and all the staffs of IFE in all academic matters. She encourages and cooperates the faculty members and non faculty members in ensuring a proper academic environment in the institute which may benefit the students.

The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose, different committees have been constituted in the institute, who has been entrusted with the responsibility of implementing the programs and policies.

For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

A number of committees have been constituted by the principal to run the institute properly and smoothly. Senior members of different faculties head the respective committees. Principal along with the faculty and the staff are being involved in the process of decision making and its implementation.

The Management always welcomes the suggestion and proposals of the Faculty members and other staffs in the college.



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Date:

The management body of the institute is the Principle Executive body of the Institute for Education, Bejai, Seraikella-Kharswan. It is answerable for heading and control of undertakings of the establishment. The member of management body are as follows:

Dr. Sweety Sinha (Principal)

Mr. R. N. Mohanty (Director)

Mr. Kinshuk Mohanty (Treasurer)

Function And Responsibilities of The Management Body -

The functions and responsibilities of management body of Institute for education are as follows:

1. to review the smooth running of the administrative of the institution discussion and approval of the new program
2. to review the examination results internal as well as external of all programs and their improvement
3. to a form to the up-gradation and support of the infrastructure of the institute
4. to review the budget allocation for institute for education's academic and different purpose of their expenditure.
5. to approve the new post study, leave and promote the various faculty development programs
6. to review the placement activities and drives in and off campus.
7. reviewing the performance appraisal of faculty and discussing the suggestions given by faculties for improvement of academic and non-academic field of the college
8. to provide support for conducting all co-curricular and extra-curricular activities and review the awards scholarship for student based on their performance in activities.

Principal
Institute for Education
Bijay Saraikella-Kharsawar

JHARKHAND